



JOB TITLE: Bottling Maintenance Technician
DEPARTMENT: Bottling
REPORTS TO: Bottling Maintenance Supervisor

APPROVED BY: People Operations
APPROVED DATE: 05/24/2019
CLASSIFICATION: Non-Exempt

SUMMARY: The Bottling Maintenance Technician is responsible for safe, efficient, sanitary and cost-effective maintenance and operation of bottling line equipment and associated systems. This includes, but is not limited to: setup, operation and maintenance of individual packaging machines and plant maintenance within the Bottling Department.

DUTIES AND RESPONSIBILITIES:

The following reflects management's definition of essential functions for this job but does not restrict the tasks that may be assigned. Management may assign or reassign duties and responsibilities to this job at any time due to reasonable accommodation or other reasons.

- Perform set up, routine maintenance, troubleshooting and preventive maintenance of all bottling equipment, systems and support machinery
- Perform routine maintenance, troubleshooting and preventive maintenance for warehouse, office, lab and support equipment and machinery including HVAC, loading docks, security, lighting, etc.
- Maintain a safe, clean, organized and properly stocked maintenance shop
- Maintain the programmable logic controllers (PLC), associated settings and programs to ensure minimal downtime
- Keep accurate records regarding equipment problems, special repairs and recommended solutions
- Draft maintenance procedures to ensure consistent use of equipment and its repair
- Help develop and maintain the preventative maintenance schedule
- Supporting positive team involvement, continuous improvement work environment which is focused on doing things right the first time, eliminating mistakes and encouraging innovation
- Adherence to all company policies and procedures, including BRC and Tesco requirements
- Strive to meet performance requirements for the Bottling Department
- Adherence to all company safety policies, work procedures and protocols and recommend improvements to plant safety
- Working as part of a team to meet production efficiency standards, reduce waste, and limit line down time
- Assist in minimizing dry goods and product damage
- Work to achieve company goals and outside certifications (BRC, Tesco)
- Complete other tasks as may be required for the safe, efficient, cost-effective, and accurate operation of the facility

QUALIFICATIONS:

- High school diploma, GED and 1-2 years related experience
- Experience in bottling or packaging line operations
- Mechanical, electrical and troubleshooting skills
- Understanding of electrical schematics and equipment drawings
- Commitment to excellence and high standards
- Strong organizational, problem-solving, and analytical skills
- Ability to manage priorities and workflow
- Ability to work on complex projects with general direction and minimal guidance
- Bilingual skills; a plus
- Ability to understand all safety requirements and cautions
- Must be able to speak, read, write, and understand the primary language(s) used in the workplace

PHYSICAL/MENTAL REQUIREMENTS:

While performing the duties of this job, the employee is frequently required to do the following:

- Walk, kneel, bend, and stand
- Lift and/or move up to 35-50 pounds
- Ability to work multiple shifts
- Climb stairs

WORK ENVIRONMENT:

- A percentage of work time is spent in a wine warehouse or cellar where temperatures are cool and noise levels are moderate.

O'Neill Vintners & Distillers offers a competitive salary and comprehensive benefits package including medical, dental, vision and life coverage, short and long-term disability, 401(k) with a Company match, Paid Time Off, holidays and more.

-Must pass a comprehensive background check and drug screen

-The Company participates in E-Verify

-The employee is expected to adhere to all Company, Federal and State Food Safety Regulations and Policies